

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Status																																																							
*Listing Status: <input type="checkbox"/> Active (Property is open to offers and IS available for showings)																																																							
Basics																																																							
Listing Information:																																																							
*List Price:		List Price Low:		*Parcel Number/Tax ID:																																																			
Additional Parcels? <input type="checkbox"/> Yes <input type="checkbox"/> No		Additional Parcels (Separated By Comma):																																																					
*Listing Contract Date:			*Expiration Date:																																																				
*Legal Description:																																																							
Parish/City/Subdivision:																																																							
*Parish/County:			*City:																																																				
Subdivision:																																																							
Address Information:																																																							
*Street #:			Str Number Ext:																																																				
Str Direction Prefix: <input type="checkbox"/> East <input type="checkbox"/> North <input type="checkbox"/> Northeast <input type="checkbox"/> Northwest <input type="checkbox"/> South <input type="checkbox"/> Southeast <input type="checkbox"/> Southwest <input type="checkbox"/> West																																																							
*Street Name:																																																							
<table border="0"> <tr> <td>Str Suffix:</td> <td><input type="checkbox"/> Alley</td> <td><input type="checkbox"/> Freeway</td> <td><input type="checkbox"/> Pathway</td> <td><input type="checkbox"/> Terrace</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Avenue</td> <td><input type="checkbox"/> Heights</td> <td><input type="checkbox"/> Pike</td> <td><input type="checkbox"/> Trace</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Boulevard</td> <td><input type="checkbox"/> Highway</td> <td><input type="checkbox"/> Place</td> <td><input type="checkbox"/> Trail</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Causeway</td> <td><input type="checkbox"/> Interstate</td> <td><input type="checkbox"/> Plaza</td> <td><input type="checkbox"/> Turnpike</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Circle</td> <td><input type="checkbox"/> Island</td> <td><input type="checkbox"/> Point</td> <td><input type="checkbox"/> Walk</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Court</td> <td><input type="checkbox"/> Lane</td> <td><input type="checkbox"/> Rise</td> <td><input type="checkbox"/> Way</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Cove</td> <td><input type="checkbox"/> Loop</td> <td><input type="checkbox"/> Road</td> <td><input type="checkbox"/> None</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Cut / Cutoff</td> <td><input type="checkbox"/> Mall</td> <td><input type="checkbox"/> Run</td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Drive</td> <td><input type="checkbox"/> Parkway</td> <td><input type="checkbox"/> Square</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Expressway</td> <td><input type="checkbox"/> Pass / Bypass</td> <td><input type="checkbox"/> Street</td> <td></td> </tr> </table>						Str Suffix:	<input type="checkbox"/> Alley	<input type="checkbox"/> Freeway	<input type="checkbox"/> Pathway	<input type="checkbox"/> Terrace		<input type="checkbox"/> Avenue	<input type="checkbox"/> Heights	<input type="checkbox"/> Pike	<input type="checkbox"/> Trace		<input type="checkbox"/> Boulevard	<input type="checkbox"/> Highway	<input type="checkbox"/> Place	<input type="checkbox"/> Trail		<input type="checkbox"/> Causeway	<input type="checkbox"/> Interstate	<input type="checkbox"/> Plaza	<input type="checkbox"/> Turnpike		<input type="checkbox"/> Circle	<input type="checkbox"/> Island	<input type="checkbox"/> Point	<input type="checkbox"/> Walk		<input type="checkbox"/> Court	<input type="checkbox"/> Lane	<input type="checkbox"/> Rise	<input type="checkbox"/> Way		<input type="checkbox"/> Cove	<input type="checkbox"/> Loop	<input type="checkbox"/> Road	<input type="checkbox"/> None		<input type="checkbox"/> Cut / Cutoff	<input type="checkbox"/> Mall	<input type="checkbox"/> Run	<input type="checkbox"/> Other		<input type="checkbox"/> Drive	<input type="checkbox"/> Parkway	<input type="checkbox"/> Square			<input type="checkbox"/> Expressway	<input type="checkbox"/> Pass / Bypass	<input type="checkbox"/> Street	
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Str Suffix Modifier:		Str Direction Suffix: <input type="checkbox"/> E <input type="checkbox"/> N <input type="checkbox"/> NE <input type="checkbox"/> NW <input type="checkbox"/> S <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/> W																																																					
*State:	*Postal Code:	Postal Code +4:	*City Limits: <input type="checkbox"/> Yes <input type="checkbox"/> No	Country:																																																			
*Directions:																																																							
Basic Information:																																																							
Ownership:																																																							
*Land Lease? <input type="checkbox"/> Yes <input type="checkbox"/> No		*Common Interest: <input type="checkbox"/> Community Apartment <input type="checkbox"/> None <input type="checkbox"/> Stock Cooperative		<input type="checkbox"/> Condominium <input type="checkbox"/> Planned Development <input type="checkbox"/> Timeshare																																																			
*Property Sub Type: <input type="checkbox"/> Boat Slip <input type="checkbox"/> Water Position With Land <input type="checkbox"/> Water Position Without Land																																																							
*Lot Size Area:		*Lot Size Units: <input type="checkbox"/> Acres <input type="checkbox"/> Square Feet		*Lot Size Dimensions:																																																			
*Lot Dimensions Source:																																																							
<table border="0"> <tr> <td><input type="checkbox"/> Appraiser</td> <td><input type="checkbox"/> GIS Calculated</td> <td><input type="checkbox"/> Plans</td> <td><input type="checkbox"/> Taped</td> </tr> <tr> <td><input type="checkbox"/> Assessor</td> <td><input type="checkbox"/> Not Taped</td> <td><input type="checkbox"/> Public Records</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Builder</td> <td><input type="checkbox"/> Other</td> <td><input type="checkbox"/> See Remarks</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Estimated</td> <td><input type="checkbox"/> Owner</td> <td><input type="checkbox"/> Survey</td> <td></td> </tr> </table>						<input type="checkbox"/> Appraiser	<input type="checkbox"/> GIS Calculated	<input type="checkbox"/> Plans	<input type="checkbox"/> Taped	<input type="checkbox"/> Assessor	<input type="checkbox"/> Not Taped	<input type="checkbox"/> Public Records		<input type="checkbox"/> Builder	<input type="checkbox"/> Other	<input type="checkbox"/> See Remarks		<input type="checkbox"/> Estimated	<input type="checkbox"/> Owner	<input type="checkbox"/> Survey																																			
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Gross Equity:		Present Loans:		*Senior Community? <input type="checkbox"/> Yes <input type="checkbox"/> No																																																			
*HOA? <input type="checkbox"/> Yes <input type="checkbox"/> No																																																							
Have:																																																							
Elevation Units: <input type="checkbox"/> Feet <input type="checkbox"/> Meters			New Construction? <input type="checkbox"/> Yes																																																				
Special Listing Conditions:																																																							
<table border="0"> <tr> <td><input type="checkbox"/> Standard</td> <td><input type="checkbox"/> Conservatorship</td> <td><input type="checkbox"/> Notice Of Default</td> <td><input type="checkbox"/> Third Party Approval</td> </tr> <tr> <td><input type="checkbox"/> Auction</td> <td><input type="checkbox"/> HUD Owned</td> <td><input type="checkbox"/> Real Estate Owned</td> <td><input type="checkbox"/> Trust</td> </tr> <tr> <td><input type="checkbox"/> Bankruptcy Property</td> <td><input type="checkbox"/> In Foreclosure</td> <td><input type="checkbox"/> Short Sale</td> <td></td> </tr> </table>						<input type="checkbox"/> Standard	<input type="checkbox"/> Conservatorship	<input type="checkbox"/> Notice Of Default	<input type="checkbox"/> Third Party Approval	<input type="checkbox"/> Auction	<input type="checkbox"/> HUD Owned	<input type="checkbox"/> Real Estate Owned	<input type="checkbox"/> Trust	<input type="checkbox"/> Bankruptcy Property	<input type="checkbox"/> In Foreclosure	<input type="checkbox"/> Short Sale																																							
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Description

Public Remarks:

The Public Remarks may only contain a description of the property, its features, its location or community, specific terms to or exclusions from a sale (or lease). All text must be entered in the English language ONLY. The following are NOT allowed to appear in the property description: Gate/Alarm Codes, Lockbox Combo, FSBO, Vacant, Occupied, Open House Information, Showing Instructions, Email Addresses, Website Addresses, Phone Numbers, Agent, Assistant, Co-Lister or Owner Names, or any language that violates Fair Housing and HUD Guidelines.

Exclusions:

Inclusions:

Virtual Tour URL Unbranded (NO Agent/Broker Information):

The Virtual Tour Field shall contain ONLY a live link to a Virtual Tour of the property. The Virtual Tour may not include such things as: agent/broker photos, agent/broker names, phone numbers, web site addresses, email addresses or advertising other than about the property. No messages or solicitations of any kind. Begin your URL with HTTP:// or HTTPS://. For example <http://www.virtualltour.com>/etc.

Syndication Remarks & Branded Virtual Tour

Syndication Remarks:

Syndication Remarks may contain information intended specifically for the consumers; this includes contact and other non-confidential information. Syndication Remarks is used in place of the Property Description for syndication display. If left blank during input, syndication websites will continue to receive the text you place in the "Property Description" field.

Virtual Tour URL Branded (Agent/Broker Information):

This Virtual Tour may include Agent/Office branding and will only be used in our Syndication data feeds. Begin your URL with HTTP:// or HTTPS://. For example <http://www.virtualltour.com>/etc.

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Features/Land

Features:

<p>*Utilities:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Cable Available <input type="checkbox"/> Cable Connected <input type="checkbox"/> Cable Not Available <input type="checkbox"/> Electricity Available <input type="checkbox"/> Electricity Connected <input type="checkbox"/> Electricity Not Available <input type="checkbox"/> Natural Gas Available <input type="checkbox"/> Natural Gas Connected <input type="checkbox"/> Natural Gas Not Available <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Phone Available <input type="checkbox"/> Phone Connected <input type="checkbox"/> Phone Not Available <input type="checkbox"/> Propane <input type="checkbox"/> See Remarks <input type="checkbox"/> Sewer Available <input type="checkbox"/> Sewer Connected <input type="checkbox"/> Sewer Not Available <input type="checkbox"/> Underground Utilities <input type="checkbox"/> Water Available <input type="checkbox"/> Water Connected <input type="checkbox"/> Water Not Available <p>View:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bridge(s) <input type="checkbox"/> Canal <input type="checkbox"/> Courtyard <input type="checkbox"/> Golf Course <input type="checkbox"/> Lake <input type="checkbox"/> Neighborhood <input type="checkbox"/> None <input type="checkbox"/> Pasture <input type="checkbox"/> Pond <input type="checkbox"/> Pool <input type="checkbox"/> River <input type="checkbox"/> Trees/Woods <input type="checkbox"/> Water <p>Community Features:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Biking <input type="checkbox"/> BLM/National Forest <input type="checkbox"/> Curbs <input type="checkbox"/> Dog Park <input type="checkbox"/> Fishing <input type="checkbox"/> Golf <input type="checkbox"/> Gutters <input type="checkbox"/> Hiking <input type="checkbox"/> Hunting <input type="checkbox"/> Lake <input type="checkbox"/> Park <input type="checkbox"/> Preserve/Public Land <input type="checkbox"/> Rural <input type="checkbox"/> Sidewalks <input type="checkbox"/> Stable(s) <input type="checkbox"/> Storm Drains <input type="checkbox"/> Street Lights <input type="checkbox"/> Suburban <input type="checkbox"/> Urban <p>Road Frontage Type:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Alley <input type="checkbox"/> City Street <input type="checkbox"/> Country Road <input type="checkbox"/> County Road <input type="checkbox"/> Highway <input type="checkbox"/> Private Road 	<p>Road Surface Type:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Alley Paved <input type="checkbox"/> Grave <input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained <input type="checkbox"/> Paved <input type="checkbox"/> Unpaved <p>Sewer:</p> <ul style="list-style-type: none"> <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Private Sewer <input type="checkbox"/> Public Sewer <input type="checkbox"/> Septic Type Unknown <input type="checkbox"/> Shared Septic <input type="checkbox"/> Unknown <input type="checkbox"/> Mechanical <p>Water Source:</p> <ul style="list-style-type: none"> <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Private <input type="checkbox"/> Public <input type="checkbox"/> See Remarks <input type="checkbox"/> Well <p>Lot Features:</p> <ul style="list-style-type: none"> <input type="checkbox"/> 0-1 Unit/Acre <input type="checkbox"/> 2-5 Units/Acre <input type="checkbox"/> 6-10 Units/Acre <input type="checkbox"/> 11-15 Units/Acre <input type="checkbox"/> 16-20 Units/Acre <input type="checkbox"/> 21-25 Units/Acre <input type="checkbox"/> 26-30 Units/Acre <input type="checkbox"/> 31-35 Units/Acre <input type="checkbox"/> 36-40 Units/Acre <input type="checkbox"/> Agricultural <input type="checkbox"/> Agricultural - Dairy <input type="checkbox"/> Agricultural - Other <input type="checkbox"/> Agricultural - Row/Crop <input type="checkbox"/> Agricultural - Tree/Orchard <input type="checkbox"/> Back Yard <input type="checkbox"/> Corner Lot <input type="checkbox"/> Cul-De-Sac <input type="checkbox"/> Front Yard <input type="checkbox"/> Garden <input type="checkbox"/> Irregular Lot <input type="checkbox"/> Landscaped <input type="checkbox"/> Lawn <input type="checkbox"/> No Landscaping <input type="checkbox"/> On Golf Course <input type="checkbox"/> Pasture <input type="checkbox"/> Patio Home <input type="checkbox"/> Paved <input type="checkbox"/> Ranch <input type="checkbox"/> Secluded <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Sprinklers Drip System <input type="checkbox"/> Treed Lot <input type="checkbox"/> Utilities - Overhead <input type="checkbox"/> Yard <input type="checkbox"/> Zero Lot Line 	<p>Disclosures:</p> <ul style="list-style-type: none"> <input type="checkbox"/> 3rd Party Rights <input type="checkbox"/> Bankruptcy <input type="checkbox"/> Cautions Call Agent <input type="checkbox"/> CC And R's <input type="checkbox"/> Easements <input type="checkbox"/> Environmental Restrictions <input type="checkbox"/> Exclusions Call Agent <input type="checkbox"/> Flood Insurance Required <input type="checkbox"/> Flood Zone <input type="checkbox"/> Historical <input type="checkbox"/> Home Warranty <input type="checkbox"/> Homeowners Association <input type="checkbox"/> Incorporated <input type="checkbox"/> Manufactured Homes Allowed <input type="checkbox"/> Mineral Rights <input type="checkbox"/> Principal Is RE Licensed <input type="checkbox"/> Property Report <input type="checkbox"/> REAP <p>Waterfront Features:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Across the Road from Lake/Ocean <input type="checkbox"/> Beach Access <input type="checkbox"/> Beach Front <input type="checkbox"/> Fishing in Community <input type="checkbox"/> Includes Dock <input type="checkbox"/> Lake <input type="checkbox"/> Lake Front <input type="checkbox"/> Lake Privileges <input type="checkbox"/> Navigable Water <input type="checkbox"/> Pond <input type="checkbox"/> River Front <input type="checkbox"/> Waterfront With Home Across Road <p>Current Financing:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assumable <input type="checkbox"/> Contract <input type="checkbox"/> Conventional <input type="checkbox"/> Existing Bonds <input type="checkbox"/> Fannie Mae <input type="checkbox"/> FHA <input type="checkbox"/> FHA 203(b) <input type="checkbox"/> FHA 203(k) <input type="checkbox"/> Freddie Mac <input type="checkbox"/> Government Loan <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Private <input type="checkbox"/> USDA <input type="checkbox"/> VA <input type="checkbox"/> VA No Loan <input type="checkbox"/> VA No No Loan 	<p>Electric:</p> <ul style="list-style-type: none"> <input type="checkbox"/> 220 Volts <input type="checkbox"/> 220 Volts For Spa <input type="checkbox"/> 220 Volts in Garage <input type="checkbox"/> 220 Volts in Kitchen <input type="checkbox"/> 220 Volts in Laundry <input type="checkbox"/> 220 Volts in Workshop <input type="checkbox"/> 220V Other - See Remarks <input type="checkbox"/> 440 Volts <input type="checkbox"/> Electricity - On Property <input type="checkbox"/> Electricity - Unknown <p>Electricity Provided By:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Beauregard <input type="checkbox"/> Cleco <input type="checkbox"/> Entergy <input type="checkbox"/> Jeff Davis <input type="checkbox"/> Other
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Land

Greater Southern MLS Data Listing Input Form

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Features/Land (continued)			
Land Information:			
Tax Lot:	*Zoning:	Tax Map Number:	
Tax Block:	Tax Tract Number:	Tax Parcel Letter:	
Lot Size Dimensions:	Tax Census Tract:	Zoning Description:	
Tract Map: <input type="checkbox"/> Final <input type="checkbox"/> Pending <input type="checkbox"/> None		Tax Tract:	
Assessments: <input type="checkbox"/> Buyer to Assume <input type="checkbox"/> None <input type="checkbox"/> Sewer Bonds <input type="checkbox"/> Buyer to Verify <input type="checkbox"/> Seller to Pay <input type="checkbox"/> Special Assessments <input type="checkbox"/> CFD/Mello-Roos <input type="checkbox"/> Sewer Assessments <input type="checkbox"/> Unknown			
Special Assessments			
Additional Land Information:			
Cleared:	Soil Type:	Topography:	
Current Geological Report? <input type="checkbox"/> Yes <input type="checkbox"/> No	Ingress/Egress:	Trees:	
Elevation:	Survey: <input type="checkbox"/> Buyer Pays <input type="checkbox"/> Seller Pays <input type="checkbox"/> Corners Marked <input type="checkbox"/> Survey Done		
Fencing:			
<input type="checkbox"/> Barbed Wire	<input type="checkbox"/> Electric	<input type="checkbox"/> Partial	<input type="checkbox"/> Stone
<input type="checkbox"/> Block	<input type="checkbox"/> Invisible	<input type="checkbox"/> Privacy	<input type="checkbox"/> Stucco Wall
<input type="checkbox"/> Brick	<input type="checkbox"/> Livestock	<input type="checkbox"/> Redwood	<input type="checkbox"/> Vinyl
<input type="checkbox"/> Chain Link	<input type="checkbox"/> Masonry	<input type="checkbox"/> Security	<input type="checkbox"/> Wire
<input type="checkbox"/> Cross Fenced	<input type="checkbox"/> None	<input type="checkbox"/> Split Rail	<input type="checkbox"/> Wood
<input type="checkbox"/> Wrought Iron			
Distance To:			
Water:	Sewer:	Gas:	Electric:
Phone Serv:	Street:	Schools:	Bus:
Shopping:	Freeway:	Place of Worship:	
Present/Potential Use:			
Current Use:			
<input type="checkbox"/> Agribultural	<input type="checkbox"/> Improved	<input type="checkbox"/> Parking Lot	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Church	<input type="checkbox"/> Industrial	<input type="checkbox"/> Place of Worship	<input type="checkbox"/> Storage
<input type="checkbox"/> Commercial	<input type="checkbox"/> Investment	<input type="checkbox"/> Recreational	<input type="checkbox"/> Unimproved
<input type="checkbox"/> Horses	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Residential	
Possible Use:			
<input type="checkbox"/> Agribultural	<input type="checkbox"/> Horses	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Residential
<input type="checkbox"/> Buyer to Verify	<input type="checkbox"/> Improved	<input type="checkbox"/> Parking Lot	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Church	<input type="checkbox"/> Industrial	<input type="checkbox"/> Place of Worship	<input type="checkbox"/> Storage
<input type="checkbox"/> Commercial	<input type="checkbox"/> Investment	<input type="checkbox"/> Recreational	
Useable Land Percent:			
Current Use Comments:			
Possible Use Comments:			
Infrastructure:			
Improvements:			
Water Well? <input type="checkbox"/> Yes <input type="checkbox"/> No	Well Depth (ft):	Water Table Depth (ft):	Well Hole Size:
Well Pump Horsepower:	Well Gallons/min:	Well Report? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Water Body Name:			

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Features/Land (continued)			
Lease/Fees:			
HOA Name:		HOA Phone:	
HOA Fee:		Ext:	
HOA Fee Frequency:		<input type="checkbox"/> Annually <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually	
HOA Management Name:			
Land Lease Amount:		per:	
		<input type="checkbox"/> Annually <input type="checkbox"/> Monthly	
Land Lease Expiration:			
Analysis/Terms			
Analysis & Tax:			
Improvements:		,% of Value:	
Personal Prop Amt:		,% of Value:	
Land Value:		,% of Value:	
Tax Annual Amt:		Tax Rate Total:	
Tax Rate:	Tax Year:	Tax Area:	
Terms:			
Listing Terms:			
<input type="checkbox"/> 1031 Exchange <input type="checkbox"/> Cash <input type="checkbox"/> Cash To Existing Loan <input type="checkbox"/> Cash to New Loan <input type="checkbox"/> Contract <input type="checkbox"/> Conventional <input type="checkbox"/> Fannie Mae <input type="checkbox"/> FHA <input type="checkbox"/> FHA 203(b)	<input type="checkbox"/> FHA 203(k) <input type="checkbox"/> Freddie Mac <input type="checkbox"/> Government Loan <input type="checkbox"/> Land Use Fee <input type="checkbox"/> Lease Back <input type="checkbox"/> Lease Option <input type="checkbox"/> Lien Release <input type="checkbox"/> Non-Smoking Premises <input type="checkbox"/> Owner May Carry	<input type="checkbox"/> Owner Pay Points <input type="checkbox"/> Owner Survey <input type="checkbox"/> Owner Will Carry <input type="checkbox"/> Private Financing Available <input type="checkbox"/> Relocation Property <input type="checkbox"/> Subject To Court <input type="checkbox"/> Subject To Other <input type="checkbox"/> Submit <input type="checkbox"/> Subordinate	<input type="checkbox"/> Trade <input type="checkbox"/> Trust Conveyance <input type="checkbox"/> Trust Deed <input type="checkbox"/> USDA Loan <input type="checkbox"/> VA Loan <input type="checkbox"/> VA No Loan <input type="checkbox"/> VA No No Loan
Office & MLS			
Listing Information:			
*Buyer Agency Comp:	*Buyer Agency Comp Type:	<input type="checkbox"/> \$ <input type="checkbox"/> % <input type="checkbox"/> See Remarks	*Dual Variable Compensation? <input type="checkbox"/> Yes <input type="checkbox"/> No
Buyer Agency Comp Remarks:			
*Listing Service:		Start Showing Date:	Sign on Property?
<input type="checkbox"/> Full Service <input type="checkbox"/> Limited Service			<input type="checkbox"/> Yes <input type="checkbox"/> No
*Listing Agreement:		<input type="checkbox"/> Open <input type="checkbox"/> Seller Reserved	
<input type="checkbox"/> Exclusive Right To Sell <input type="checkbox"/> Exclusive Right With Exception			
Contingency:			
Occupant Information:			
*Showing Contact Type: <input type="checkbox"/> Agent <input type="checkbox"/> None <input type="checkbox"/> Occupant <input type="checkbox"/> Other <input type="checkbox"/> Owner <input type="checkbox"/> Property Manager <input type="checkbox"/> See Remarks			
Showing Contact Name:		Showing Contact Phone:	
		Ext:	
Showing Information:			
Owner Name:			
*Showing Instructions:			
*Showing Requirements:			
<input type="checkbox"/> 24 Hour Notice <input type="checkbox"/> Appointment Only <input type="checkbox"/> Call Listing Agent <input type="checkbox"/> Call Listing Office <input type="checkbox"/> Call Manager	<input type="checkbox"/> Call Owner <input type="checkbox"/> Call Tenant <input type="checkbox"/> Combination Lock Box <input type="checkbox"/> Day Sleeper <input type="checkbox"/> Do Not Show	<input type="checkbox"/> Email Listing Agent <input type="checkbox"/> Key In Office <input type="checkbox"/> Lockbox <input type="checkbox"/> No Lockbox <input type="checkbox"/> No Sign	<input type="checkbox"/> Occupied <input type="checkbox"/> Pet(s) on Premises <input type="checkbox"/> Restricted Hours <input type="checkbox"/> Security System <input type="checkbox"/> See Remarks
		<input type="checkbox"/> Showing Service <input type="checkbox"/> Text Listing Agent <input type="checkbox"/> To Be Built <input type="checkbox"/> Under Construction	

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Office & MLS (continued)

Contact Information:

Other Phone Description:	Other Phone Number:	Ext:
*Preferred Order of Contact — Select up to 6 contact options using the numbers 1 to 6 to specify the order.		
_____ Agent Cell Ph _____ Agent Direct Ph _____ Agent Email _____ Agent Fax _____ Agent Home Ph	_____ Agent Pager Ph _____ Agent Text Message _____ Agent Toll Free _____ Agent Voice Mail _____ Co-Agent Cell Ph	_____ Co-Agent Direct Ph _____ Co-Agent Email _____ Co-Agent Fax _____ Co-Agent Home Ph _____ Co-Agent Pager Ph
_____ Co-Agent Text Message _____ Co-Agent Toll Free _____ Co-Agent Voice Mail _____ Offers Email _____ Office Fax	_____ Office Ph _____ Other	

Private Remarks:

MLS:

Ad Number:

Before selecting "No" on any of the below options written authorization from the seller is required.

*Internet Entire Listing Display? <input type="checkbox"/> Yes <input type="checkbox"/> No	*Internet Address Display? <input type="checkbox"/> Yes <input type="checkbox"/> No
*Internet Consumer Comment? <input type="checkbox"/> Yes <input type="checkbox"/> No	*Internet Automated Valuation Display? <input type="checkbox"/> Yes <input type="checkbox"/> No
*Neighborhood Market Report Seller Participant? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Agent Information:

List Agent MLS ID:	C0-List Agent MLS ID:
List Team ID:	C0-List Team ID:
Offers Email:	List Agent Email Confidential:
Photographer MLS ID:	

Open House

Open House #1:

**Date:	**Time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	to _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
**Showing Agent:	**Attended: <input type="checkbox"/> Agent <input type="checkbox"/> Seller <input type="checkbox"/> Unattended	Refreshments:
		Drawing? <input type="checkbox"/> Yes <input type="checkbox"/> No
Open House Type: <input type="checkbox"/> Broker <input type="checkbox"/> Office <input type="checkbox"/> Public <input type="checkbox"/> Virtual Public <input type="checkbox"/> Virtual Broker		

Virtual Open house URL:

Comments:	*Active? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Open House #2:

**Date:	**Time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	to _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
**Showing Agent:	**Attended: <input type="checkbox"/> Agent <input type="checkbox"/> Seller <input type="checkbox"/> Unattended	Refreshments:
		Drawing? <input type="checkbox"/> Yes <input type="checkbox"/> No
Open House Type: <input type="checkbox"/> Broker <input type="checkbox"/> Office <input type="checkbox"/> Public <input type="checkbox"/> Virtual Public <input type="checkbox"/> Virtual Broker		

Virtual Open house URL:

Comments:	*Active? <input type="checkbox"/> Yes <input type="checkbox"/> No
------------------	--

Open House #3:

**Date:	**Time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	to _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
**Showing Agent:	**Attended: <input type="checkbox"/> Agent <input type="checkbox"/> Seller <input type="checkbox"/> Unattended	Refreshments:
		Drawing? <input type="checkbox"/> Yes <input type="checkbox"/> No
Open House Type: <input type="checkbox"/> Broker <input type="checkbox"/> Office <input type="checkbox"/> Public <input type="checkbox"/> Virtual Public <input type="checkbox"/> Virtual Broker		

Virtual Open house URL:

Comments:	*Active? <input type="checkbox"/> Yes <input type="checkbox"/> No
------------------	--

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Open House (continued)			
Open House #4:			
**Date:		**Time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM to _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	
**Showing Agent:		**Attended: <input type="checkbox"/> Agent <input type="checkbox"/> Seller <input type="checkbox"/> Unattended	Refreshments:
			Drawing? <input type="checkbox"/> Yes <input type="checkbox"/> No
Open House Type: <input type="checkbox"/> Broker <input type="checkbox"/> Office <input type="checkbox"/> Public <input type="checkbox"/> Virtual Public <input type="checkbox"/> Virtual Broker			
Virtual Open house URL:			
Comments:			*Active? <input type="checkbox"/> Yes <input type="checkbox"/> No

State License - Listing Agent	
Listing Agent information:	
*First Name:	*Last Name:
List Agent State License Number:	
Co-Listing Agent information:	
*First Name:	*Last Name:
Co-List Agent State License Number:	

Listing Agent		
Listing Agent information:		
*First Name:	*Last Name:	
Agent Direct Office Phone:	Ext:	Agent Cell Phone:
Agent Home Phone:	Ext:	Agent Fax:
Agent Toll Free Phone:	Ext:	Agent Pager:
Agent Voicemail:	Ext:	
Office Name:		
Office Phone:	Ext:	Office Fax:
Agent Email Address:	State License Number:	
Co-Listing Agent information:		
*First Name:	*Last Name:	
Agent Direct Office Phone:	Ext:	Agent Cell Phone:
Agent Home Phone:	Ext:	Agent Fax:
Agent Toll Free Phone:	Ext:	Agent Pager:
Agent Voicemail:	Ext:	
Office Name:		
Office Phone:	Ext:	Office Fax:
Agent Email Address:	Co-LA State License Number:	

Buyer Agent	
Buyer Agent/Office information:	
*First Name:	*Last Name:
Office Name:	State License Number:
Co-Buyer Agent/Office information:	
*First Name:	*Last Name:
Office Name:	State License Number:

Signatures	
*Agent Signature:	Date:
*Sellers Signature:	Date:
**Broker/Participant's Signature:	Date:
*Sellers Signature:	Date: